

ADDENDUM 01: RFQ no.: 063/08/23-24 – Appointment of a panel of three (3) recruitment agencies to serve for a period of three (3) years.

Date the Addendum was issued: 21 August 2023

RFQ number: 063/08/23-24

RFQ invitation date: 18 August 2023

Closing date: 22 August 2023

The issued RFQ document is adjusted as follows:

This Addendum seek to indicate that the intended closing date is now extended to close on the 24 August 2023 at 24:00 and will not close on the 22 August 2023 at 24:00 as stated on page 1 Part A (SBD1) and page 16 under item 8 of the RFQ document.

As well as amending the table provided under item 4 on page 14 and 15, Pricing schedule.

Adjustments to the RFQ:

- *Suppliers may submit their quotations on or before the 24th of August 2023 at 24:00.*
- *Pricing schedule:*

Description	Percentage (%) all-inclusive i.e VAT inclusive
1.1. For permanent appointments and positions that are 12 months and longer, the WRC will apply a placement fee of the total annual package of not more than 15%.	
1.2. For positions less than 12 months the WRC will apply a placement fee of the total package of not more than 15%, calculated at the duration of the contract.	
1.3. The recruitment agency charges the WRC placement fee based on the successful appointment of the applicants they submitted to the WRC.	
1.4. The placement fee should cover the following services: <ul style="list-style-type: none"> • ID verifications • Qualifications verification • Membership verification (if applicable) • Reference checks (3 references from 3 different companies per candidate) • Criminal checks • Credit checks (if applicable) 	

